SYKEHUSET I VESTFOLD

Template project description

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Template project description – application to South-Eastern Norway Regional Health Authority

Project title

The title must correspond to the project content, should be written in English and consist of up to 150 characters. Do not use capital letters only.

1. Introduction

Please provide a focused description of the scientific background for the project and an overview state-of-the-art and key challenges in the field. Highlight the academic originality /novelty relative to the research front. Does the proposed project challenge current clinical practice and knowledge and/or current research?

1.1. Needs description

In the eSøknad application form, give a brief account of the expected impact/benefit for patient care and/or disease prevention and/or health service organization and quality in the short and/or long term. Describe for whom the proposed research project will have an impact (target group), and how the results of the project may come to use.

In addition, use the project description to explain the importance of the proposal for:

- obtaining new knowledge for the health services
- creating potential for improvement of existing services / practice
- filling knowledge gaps (academic significance)
- creating other societal benefits
- creating opportunities for generalization and a broad application of knowledge

2. Hypotheses, aims and objectives

Present all hypotheses clearly with regard to primary and secondary aims. The main and secondary aims should also be stated in the application form (eSøknad) and may be elaborated on further in the project description. Define research objectives clearly, with concrete and verifiable aims. Provide a description of:

- Hypotheses
- Short and long term aims, objectives
- Any results expected during the project period

3. Project methodology

Give an overview on the strategy for project implementation and describe how the project will be managed and completed within the given project period.

3.1. Project arrangements, method selection and analyses

Provide an explanation and justification for the choice of the specified scientific methods. Explain how they are suited to resolving hypotheses and / or specific issues. Alternatively, provide a description of how suitable methods will be developed during the project. How are risks identified and managed, e.g. through alternative strategies?

Provide a description of:
- Necessary equipment, infrastructure and access to resources
- Methods and why these represent an innovative approach in the field (if relevant)
- Study design (clinical trials)
- Statistical power if relevant (clinical trials)
- Use of exploratory markers for patient stratification, if relevant (clinical trials)
- Gender-specific analyses, if relevant

3.2. Participants, organization and collaborations

Include an overview of the project participants and their roles, organization and collaboration.

Specifically, give a description of:
- Project participants and their roles, organization and positioning in the research group
- Competence of the research environment relevant for implementation of the project
- Scope of any external / regional / national / international collaborations
- How the teaching environment facilitates completion of any PhD fellowships

All active partners in the project should be listed in the application form (eSøknad).

3.3. Budget

The budget should be entered in the application form (eSøknad). If necessary, supplementary information about the budget and use of resources could be stated in the project description. The budget should provide a clear overview of the financial framework for the project and correspond to its aims and content.

3.4. Plan for activities, visibility and dissemination

A milestone plan (activities) for the project should be presented in the application form (eSøknad). The project description should also contain a detailed description of the schedule and milestones supporting efficient realization of the project.

3.5. Plan for implementation

Provide a description of the potential for implementing and / or translating results from the research project into practice within a realistic time frame. Describe any dependencies e.g. to development of competency and/or technology in other areas, which will contribute to implementation of the results.

4. User involvement
Describe any plans for user involvement, the extent to which users will be involved in planning and/or execution of the project, or if so, why this is not relevant.

5. Ethical considerations
Describe any ethical consideration associated with the proposed research project, and how these will be handled. If there are no ethical issues, this should be explained here.

6. References
The list of references should refer to literature supporting the academic content of the project.

Format:

- The project proposal should be written in English, be concise and to the point.
- Length: Max. 10 pages incl. figures/tables and list of references
- Font: Arial 11 pt or Times New Roman 12 pt or similar, single spacing, min. 2 cm margins. A 9 pt font may be used for the list of references and figure texts.
- Links that are listed in the project description will not be included in the assessment.

General advice:

- The applications will be reviewed by external, independent members of a peer-review committee. Thus, it is important that the project is presented in a clear and structured manner in the project description, which is a central document in the review of an application.
- It is important to stick to the format requirements. An application can be rejected if the project description is too long, written in Norwegian etc.
- Avoid extensive use of abbreviations, technical jargon etc.
- Describe tasks included for PhD and/or post-doctoral fellowships in detail.